

# ADMISSION TO CLASS I - 2022-23

## List of documents to be produced at the time of admission

### Part 1

Documents to be submitted by all categories :

1. Copy of the Application form which was submitted online.
2. Original Birth Certificate with self attested copy.
3. Proof of certificate in the name of child for SC/ST/OBC , issued by the competent authority in concerned State Government in case of SC/ST /OBC.
4. In the case of OBC Non Creamy layer, NCL certificate issued for central government purposes must be produced which is issued by competent authority in concerned State Government
5. Residence certificate in the name of the child issued by the village officer.
6. Aadhaar card in the name of the child and its self attested copy.
7. 2 recent photographs of the child.

### Part 2

**RTE Category :**

1. All the documents as mentioned in Part 1 (SC/ST/OBC-NCL certificate is compulsory)
2. For BPL/EWS , BPL card/Certificate issued by the competent authority in concerned State Government , original ration card in the name of the mother of the child and its copy with the name of the child
3. Self Declaration of Distance Between School and Residence (Format available on the website)

**SC/ST/OBC-NCL :**

1. All the documents as mentioned in Part 1
2. Proof of certificate in the name of child for SC/ST/OBC (Non Creamy Layer)

**Category I/II /III /IV :**

1. All the documents as mentioned in Part 1
2. Service certificate showing number of transfers during the preceding 7 years (in the format given in the website) duly signed and stamped by the head of the office bearing the name , designation and other relevant particulars.
3. Transfer Order Copy duly attested by the employer in case of State Government employees
4. Extract from Service register duly attested by the employer in case of State Government employees.
5. Non family area certificate/Non accommodation certificate in case of parent of Defence/Category 1, posted in border areas/areas of insurgency/APO/Field areas.
6. Certificate of retirement/discharge for Ex-Servicemen and its self attested copy..

**Single Girl Child :**

1. All the documents as mentioned in Part 1
2. For Single Girl Child admission, Affidavit on stamp paper for Rs. 100 duly signed by the First class Judicial Magistrate. Affidavit should state the name of the father and mother with their signature.

**Physically Disabled Category :**

1. All the documents as mentioned in Part 1
2. Certificate from a Civil Surgeon/competent authority approved by Govt.of India order no 36035/5/88 Estt.(sct) dated 4/5/1999

**KVS ward :**

1. All the documents as mentioned in Part 1
2. Service certificate of the employee.